

Neath Port Talbot County Borough Council

Inclusion Service Training Programme 2023 – 2024

Inclusion Service Training Programme 2023-2024

Inclusion Service Training Programme 2023-24

This year's training menu has been developed to offer training packages and advice clinics face to face, online using TEAMS or as recorded webinars. To ensure effective delivery and opportunities for discussion, numbers will be limited places for some courses. However, should there be demand then extra sessions can be arranged. We have planned face to face training for several courses. Training will be delivered to small groups in Baglan Education & Training Centre unless stated otherwise. ***Your course provider will confirm the training venue prior to the training event.***

For more information about attending an online training session please see Annex A.

To book all face to face and online training sessions, please email your booking request with your NPT payroll number Vicky Williams v.williams2@npt.gov.uk

To allow trainers time to set up each session, bookings for each session will close one week prior to the session going ahead. Attendees will then receive an email invite to the Teams training - so *please ensure you provide the email address of the member of staff who will be attending the session.*

Recorded training will be uploaded to HWB.

Alongside the training menu, schools will have individual training requirements & needs. Bespoke training can be delivered as requested by individual schools by contacting the relevant Inclusion Service team.

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Literacy Difficulties					
Autumn Term 2022					
Course Ref	Title/Focus/Booking Link	Target Audience	Led by	Dates	Time
LD01	Mist Training (Welsh Medium)	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 15 th September 2023 Face to Face	9.30 – 12.00
LD02	MIST training (English medium)	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 22 nd September 2023 Face to Face	9.30 – 12.00
	SpLD Pathway school based assessments -Aston Index -All About Me Pack	KS2 Teachers, Teaching Assistants and	Catrin Morgan (TDO)	Wednesday 4 th October 2023 Face to Face	9.00-12.00

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	-Phonological Awareness Screener	ALNCo who have not attended previously	Helen Richards (Specialist HLTA)		
LD03	Introduction to Dyslexia	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 10 th November 2023 Face to Face	9.30 - 12.00
LD04	Roced Ffoneg	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 17 th November 2023 Face to Face	9.30-12.00
LD05	Phonic Rocket	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 24 th November 2023 Face to Face	9.30-12.00
Spring Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
LD06	Assistive Technology to Support Pupils with Specific Literacy Difficulties Contact team directly recorded training on request	All teachers	Helen Richards (Specialist HLTA) Catrin Morgan (TDO)	Pre-recorded on request	1hr

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LD07	Introduction to Dyslexia	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Friday 9 th February 2024 Face to Face	9.30-12.00
LD08	Precision Monitoring Contact team directly recorded training on request es	Teaching Assistants	Helen Richards (Specialist HLTA)	Pre-recorded on request	1 hour
Summer Term 2023					
Training available on request					
Title/Focus	Target Audience	Led by	Dates	Time	
Phonic Rocket	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Training available on request	90 mins	
Roced Ffoneg	Teachers and LSAs	Catrin Morgan (TDO) Helen Richards (Specialist HLTA)	Training available on request	90 mins	
Precision Teaching	Teachers and LSAs	Helen Richards (Specialist HLTA) Catrin Morgan (TDO)	Training available on request	60 mins	

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Occupational Therapy (OT)

Please note re (Zones of Regulation):

Level 1 Window of tolerance and Zones of Regulation (ZOR) training is available on Hwb Cymru (PowerPoint with voice overs and video's = 45 mins) :

<https://hwbwave15.sharepoint.com/sites/671/Shared%20Documents/Forms/AllItems.aspx?viewid=4d883224%2Dd32a%2D4399%2D8bb2%2D62ddc3091459&id=%2Fsite%2F671%2FShared%20Documents%2FInclusion%2FEPS%2FNPT%20Developed%20Documents%2FWindow%20of%20Tolerance>

Level 2 Window of tolerance and Zones of Regulation (ZOR) training will be offered once in the Autumn term this year. If schools require whole school adds training, they can email J.marshman@npt.gov.uk to discuss this further.

New ZOR Training offer this year:

Naomi Erasmus (Educational Psychologist) and James Marsham (Occupational Therapist) will run a Zones of Regulation community of practice (CoP) to support you with your implementation of the Zones of Regulation curriculum designed to foster self-regulation through sensory supports, calming techniques and thinking strategies.

A community of practice (CoP) is a group of people who share a common concern, a set of problems, or an interest in a topic and who come together to fulfil both individual and group goals. Communities of practice often focus on sharing best practices and creating new knowledge to advance a domain of professional practice.

Interaction on an ongoing basis is an important part of this.

In the Autumn term we will be focusing on delivery of lessons one to six. In the Spring term we will be focusing on delivery of lessons seven to twelve. In the Summer term we will be focusing on delivery of lessons thirteen to eighteen. The sessions will be 9am-10:30am with a Primary focus and 10:30am-12 noon will be a Secondary focus.

Please note all staff (regardless of the age you teach) are welcome to both sessions as you may need to adjust or change the lesson and its goals based on the specific needs of the learners in your environment i.e., younger or older differentiation depending on the developmental level of the pupils that you teach. **This training is limited to 1 place per school (20 participants maximum).**

N.B You must have accessed the Level 1 and Level 2 Window of Tolerance and Zones of Regulation training to be part of the Zones of Regulation community of practice (CoP).

Autumn Term 2022

Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
OT01	Sensory Circuits TEAMS	All staff	Carly Williams (OT) James Marshman (OT)	Tuesday 19 th September 2023	9.15am – 12pm
OT02	Children with Sensory Processing Difficulties – theory and strategies. Full day - Face to Face	All staff Venue: TBC	Carly Williams (OT) James Marshman (OT)	Tuesday 26 th September 2023	9.00 – 3.30pm

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		Maximum 18 participants		Port Talbot Civic Room 319 2nd floor	
OT03	The 'Window of Tolerance' and 'Zones of Regulation': Community of Practice session Autumn term lessons 1-6- Face to Face	All staff (You must be implementing ZOR in your school) Venue: TBC Maximum 20 participants 1 from each school	James Marshman (OT) Naomi Erasmus (EP)	Wednesday 18 th October 2023	9.00-10.30am (primary school). 10.30am-12pm (secondary school)
OT04	SMART Moves - TEAMS	All staff	Carly Williams (OT)	Thursday 19 th October 2023	9.15am – 12pm
OT05	The 'Window of Tolerance' and 'Zones of Regulation': simple tools for emotional regulation – Level 2 TEAMS- Once a year refresher- TEAMS	All teaching staff, ALNCOs and Teaching Assistants	Carly Williams (OT) James Marshman (OT) Naomi Erasmus (EP)	Tuesday 7 th November 2023	9.15am– 12.15pm
OT06	Children with Coordination Difficulties and DCD Pathway full day – Face to Face	All staff Venue: TBC Maximum 18 participants	Carly Williams (OT) James Marshman (OT)	Tuesday 5 th December 2023	9.00 – 3.30pm
Spring Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
OT07	Sensory Circuits – TEAMS	All staff	OT Team	Tuesday 16 th January 2024	9.15am – 12pm
OT08	Handwriting - TEAMS	All staff	Carly Williams (OT) James Marshman (OT)	Tuesday 23 rd January 2024	9.15am – 12pm

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OT09	SMART Moves - TEAMS	All staff	OT Team	Tuesday 20 th February 2024	9.15am – 12pm
OT10	The 'Window of Tolerance' and 'Zones of Regulation' ZOR Community of Practice session Spring term lessons 7-12 Face to Face	All staff (You must be implementing ZOR in your school) Venue: TBC Maximum 20 participants can only be (1 from each school)	Carly Williams (OT) James Marshman (OT) Naomi Erasmus (EP)	Wednesday 28 th February 2024	9.00-10.30am (primary school). 10.30am-12pm (secondary school)
OT11	Children with Sensory Processing Difficulties – theory and strategies.- Full Day – Face to Face	All staff Venue: TBC	Carly Williams (OT) James Marshman (OT)	Tuesday 5 ^h March 2024	9.00 – 3.30pm
OT12	Supporting pupils in mainstream with Cerebral Palsy- TEAMS	All staff	Carly Williams (OT) James Marshman (OT)	Tuesday 12th March 2024	9.15am – 12pm

Summer Term 2023

Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
OT13	Sensory Circuits – TEAMS	All staff	OT Team	Tuesday 16 th April 2024	9.15am – 12pm
OT14	The 'Window of Tolerance' and 'Zones of Regulation' ZOR Community of Practice session Spring term lessons 13-18 (Face to Face)	All staff (You must be implementing ZOR in your school) Venue: TBC Maximum 20 participants can only be (1 from each school)	Carly Williams (OT) James Marshman (OT) Naomi Erasmus (EP)	Wednesday 15 th May 2024 Neath Civic Room C	9.00-10.30am (primary school). 10.30am-12pm (secondary school)

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OT15	Handwriting TEAMS	All staff	Carly Williams (OT) James Marshman (OT)	Tuesday 11 th June 2024	9.15am – 12pm
OT16	SMART Moves -TEAMS	All staff	OT Team	Tuesday 25 th June 2024	9.15am – 12pm

Occupational Therapy (OT) Advice Clinics

Please email consent form to learning.support@npt.gov.uk so that an appointment can be made.

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Communication and Autism
Speech & Language
Autumn Term 2023
<p>Language Link and Speech Link videos available – for further details please contact Speech and Language Advisory Team - Llinos Hopkin l.hopkin@npt.gov.uk - Antony Corker a.corker@npt.gov.uk</p> <p><i>N.B Q & A sessions can be arranged following the online training.</i></p>

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Speech and Language Training for 2023-2024

The following training videos are available from the Speech and Language Advisory Team. If you wish to view any of these videos, please contact a member of the advisory team, who will send an invite to the Google Classroom where they can be accessed.

SAVED Recordings of Training you can watch anytime:

An introduction to Language Link in Primary: Whole School Approach

*We recommend that **all staff** watch the recording of this webinar as part of the whole school approach to supporting communication.*

Includes:

- Understanding SLCN and its impact
- What is Language Link?
- Setting up classes and adding pupils
- Carrying out a Language Link assessment

Using Language Link in the Classroom for Teachers and ALNCOs

We recommend that ALNCOs and all class teachers watch the recording of this webinar as part of the whole school approach to supporting communication.

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Autumn Term 2022					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
SP01	POPAT (Programme of Phonological Awareness Training) Face to Face	Primary staff who intend to use intervention with pupils who have speech difficulties and poor listening skills (open to Secondary phase based on individual need)	Rachelle Evans-Norman – Specialist Teacher Lynsey Powys – Specialist SALT	Monday 20 th November 2023	9.00 – 3.15pm
Spring Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
SP02	DLD – staff who are interested should contact Lynsey Powys for further details.	Teachers & Teaching Assistants	Lynsey Powys Speech Therapist	TBC	

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	l.powys@npt.gov.uk				
SPL03	<p>10 week Primary ELKLAN Programme (this is a 10 week course and delegates must attend <u>ALL</u> sessions)</p> <p>Baglan</p>	<p>1 Teacher and 1 Teaching Assistant per school</p> <p>NB there is a minimum of 8 and a maximum of 12 places available for this course.</p>	Sarah Phillips - Speech Therapist	<p>Monday 15th January 2024</p> <p>Monday 22nd January 2024</p> <p>Monday 29th January 2024</p> <p>Monday 5th February 2024</p> <p>Monday 19th February 2024</p> <p>Monday 4th February 2024</p> <p>Monday 11th March 2024</p> <p>Monday 18th March 2024</p> <p>Monday 25th March 2024</p>	1.00 – 3.15pm

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				Monday 15 th April 2024	
SPL04	Overview and application of Speech Link	Teaching Assistants working with 4 – 8 year old pupils	Sarah Phillips - Speech & Language Therapist	Tuesday 9 th January 2024	9.00 – 11.45am
SPL05	Working with Selective Mute Children Face to Face	Teachers and Teaching Assistants	Lynsey Powys - Specialist SALT	Wednesday 10 th January 2024	9.00 – 11.45am
SPL06	Working with Speech Difficulties and Disorders Face to Face	Teachers and Teaching Assistants	Lynsey Powys - Specialist SALT Elinor Doyle-Edwards - SALT	Wednesday 6 th March 2024	9.00 – 3.15pm

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SPL07	POPAT (Programme of Phonological Awareness Training) Face to Face	Primary staff who intend to use intervention with pupils who have speech difficulties and poor listening skills (open to Secondary phase based on individual need)	Rachelle Evans- Norman – Specialist Teacher Lynsey Powys – Specialist SALT	Wednesday 13 th March 2024 Port Talbot Civic Room 241	9.00 – 3.15pm
Additional Training – recorded and available on Hwb. Please contact the Speech and Language Advisory or Therapy Team for further details Learning.support@npt.gov.uk					
Welsh POPAT (Programme of Phonological Awareness Training) Part 1 & 2 The training will also include a Monitoring visit to school to observe the delivery of the programme.	Primary Staff	Speech and Language Advisory Team	9 th October & 14 th November 2023 Baglan 16 th January & 20 th February 2024 Neath Civic Room C 29 th April & 4 th June 2024 Baglan All sessions will be 9.30 - 12.00		

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Developing Attention and Listening Skills – understanding of why these skills are vital for language development and practical ideas and strategies. Training to include an overview of ‘Spirals’ - developing language and communication skills through effective small group work	Foundation Phase Teachers and Teaching Assistants	Speech & Language Therapist	Will be available on Hwb. Please contact the Speech & Language Therapy Team.
Speech sound training Sessions 1 & 2 pre-recorded via Hwb. Session 3 Q and A with a Speech Therapist to be present for a Q and A – please contact the team via learning.support@npt.gov.uk	Primary staff	Speech & Language Therapist	Available on Hwb
The Blank Language Scheme - An overview of the Blank Language Scheme including what it is, why it’s important and information on the level of language a child is expected to understand at each level. Training to also include practical ideas of how to support pupil’s understanding at each level of the Blank Language Scheme.	Primary staff	Speech & Language Therapist	Will be available on Hwb
SEBD Training (various topic on request e.g. attention and listening,	SEBD Learning Support Centres	Carys Brannan	On request – please contact Carys Brannan c.brannan@npt.gov.uk

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receptive language, expressive language, social skills etc..)	(primary and secondary)		
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Autism Spectrum Disorder (ASD)					
Autumn Term 2022					
Course Ref	Title/Focus/Booking Link	Target Audience	Led by	Dates	Time
ASD01	Create, Make and Laminate” – sharing and creating resources to support pupils with ASD or on the ASD Pathway <i>How to create and get the best from your visual resources and supports. Access to a bank of editable resources following the training.</i>	All staff (course participants are required to bring any resources already in use to share with others)	Alison Davies Cath Lambert & Louise Bamsey – ASD Specialist TAs	Monday 18 th September 2023 Port Talbot Civic Room 241	1.00 – 3.15pm
ASD02	Reasonable Adjustments – ASD friendly strategies including TEACCH. This will include a brief overview of TEACCH & using visuals. Face to Face	Primary & Secondary staff	Melanie Haggart & Ian Long – ASD Advisory Teachers & Specialist TA	Friday 29 th September 2023 Neath Civic Room C	1.30 – 3.00pm 90mins
ASD03	All about me – ASD awareness This is how to support pupils post diagnosis to understand and learn about ASD and what that means to them also developing a meaningful one page profile with pupil and family to reflect pupil’s needs. This is also available on Hwb	All staff	Melanie Haggart & Ian Long – ASD Advisory Teachers ASD & Specialist TA	Tuesday 10 th October 2023	9.30 - 11.30am

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ASD04	The Iceberg Approach to ASD Behaviour – Primary	Primary Staff	Mel Haggart & Ian Long Advisory Teachers	Tuesday November 14 th 2023	9.30- 11.30
ASD05	The Iceberg Approach to ASD Behaviour – Secondary	Secondary staff	Ian Long ASD Advisory Teacher & Charlotte Moses Specialist TA	Tuesday November 21 st 2023	9.30- 11.30
ASD06	Emerging Social Communication Difficulties	EY settings Nursery teachers	Mel Haggart ASD Advisory Teacher & Alison Davies & Cath Lambert – Specialist TA	<i>HWB for staff to access</i> <i>Contact the ASD team as this is recorded & Q&A session can be requested by settings following training.</i>	
Spring Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time

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ASD08	All about me – ASD awareness This is how to support pupils post diagnosis to understand and learn about ASD and what that means to them also developing a meaningful one page profile with pupil and family to reflect pupil's needs	All staff	Melanie Haggar & Ian Long – ASD Advisory Teachers ASD & Specialist TA	Tue 16 th January 2024 Neath Civic Room A/B	9.30-11.30am
ASD09	Reasonable Adjustments – ASD friendly strategies including TEACCH. This will include a brief overview of TEACCH & using visuals.	Primary & Secondary staff	Melanie Haggar & Ian Long –Advisory Teachers ASD & Specialist TA – ASD	Tuesday 23 rd January 2024 Neath Civic Room C	9.30-11.30am
ASD10	The Iceberg Approach to ASD Behaviour – Primary. Why & what of ASD behaviours	Primary staff	Melanie Haggar & Ian Long – ASD Advisory Teachers	Tuesday 6 th February 2024	9.30-11.30am
ASD11	The Iceberg Approach to ASD Behaviour – Secondary. Why and what of ASD behaviours.	Secondary staff	Ian Long – ASD Advisory Teacher & Charlotte Moses Specialist TA	Tuesday 27 th February 2024	9.30-11.30am

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ASD12	<p>Let's Talk ELKLAN <i>Candidates must attend <u>all</u> sessions</i></p> <ul style="list-style-type: none"> • Session 1 and 5 will be Face to Face • Session 2-4 will be held online via Teams <p><i>Level One ELKLAN accredited training- staff will need to commit to completing workbook and providing evidence of practise.</i></p>	<p>Teaching Assistants supporting verbal pupils with ASD.</p> <p><i>Maximum of 10 places available</i></p>	<p>Alison Davies – ASD Specialist TA</p>	<p>Please contact Alison Davies for dates.</p> <p>Session 1 16th January 2024</p> <p>Session 2 23rd January 2024</p> <p>Session 3 30th January 2024</p> <p>Session 4 6th February 2024</p> <p>Session 5 20th February 2024</p> <p>Port Talbot Civic Room 241</p>	<p>1.00-3.00pm</p>
ASD13	Emerging Social Communication Difficulties	EY settings Nursery teachers	Mel Haggart ASD Advisory Teacher and Alison Davies & Cath Lambert – Specialist TAs	<i>Hwb for staff to access-</i> Contact the ASD team as this is recorded & Q&A session can be requested by settings following the training.	
Summer Term 2023					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time

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ASD15	Reasonable Adjustments – ASD friendly strategies including TEACCH. This will include a brief overview of TEACCH & using visuals.	Primary & Secondary staff	Melanie Haggan & Ian Long –ASD Advisory Teachers & Specialist TA	Friday 26 th April 2024	1-3pm
ASD16	The Iceberg Approach to ASD Behaviour – Primary. Why and what of ASD behaviours	Primary Staff	Mel Haggan & Ian Long ASD Advisory Teachers	Friday May 3 rd 2024 Neath Civic Room C	1.00-3.00pm
ASD17	The Iceberg Approach to ASD Behaviour – Secondary. Why and what of ASD behaviours	Secondary staff	Ian Long ASD Advisory Teachers & Charlotte Moses Specialist TA	Tuesday 7 th May 2024 Neath Civic Room C	1.00-3.00pm
ASD18	“Create, Make and Laminate” – sharing and creating resources to support pupils with ASD or on the ASD Pathway <i>How to create and get the best from your visual resources and supports. Access to a bank of editable resources following the training.</i>	All staff (course participants are required to bring any resources already in use to share with others)	Alison Davies, Louise Bamsey & Cath Lambert Specialist TAs - ASD	Tuesday May 14 th 2024 Port Talbot Civic Room 241	1.00 – 3.15pm

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Additional Training, bookable on request or recorded – please contact ASD Advisory Team for further details asdasadvisoryteam@npt.gov.uk All recorded training will be available early September					
	Learning with Autism Award	All School staff	On request	ADDS/INSET	
	Iceberg approach to ASD behaviour- Primary. Why and what of ASD behaviours	Primary staff	As above	As above	
	Iceberg Approach to ASD behaviour - Secondary – why and what of ASD behaviours	Secondary staff	As above	As above	
	An Overview of Attention Autism	Primary & LSC staff	As above	As above	
	Total Communication	Primary Staff and LSC staff	As above	As above	
	ASD Transition for School Recorded.	Primary and Secondary teacher, TAs and ELSAs	Hwb	Resources on TEAMS – contact ASD Team for access.	
	Social Skills and Social Stories Supporting staff in developing and writing personalised social stories for pupils who need support to understand and respond appropriately to others. Recorded	Primary and Secondary Teachers, Teaching Assistants	Hwb	As above	

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		and ELSAs			
	Inclusive Learning Environment for ASD. Recorded.	All staff	Hwb		

Social Emotional & Behavioural Difficulties					
Autumn Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
SEBD01	Working with Children with Social, Emotional and Behavioural Difficulties (including de-escalation) <i>* opportunity to discuss individual cases.</i>	Primary & Secondary School Staff	Rhian Watts & Charlotte Davies Wellbeing & Behaviour Service	Friday 20 th October 2023	9.00am – 12.00pm
SEBD02	Attachment Awareness: Practical guidance on how to support pupils with attachment difficulties	Primary and secondary school staff.	Laura Shorthouse & Jess O'Callaghan	Wednesday 8 th November 2023	9.00 – 12.00pm

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SEBDO 3	Relationship Based Play <i>(Please ensure you have completed Attachment training prior to attending)</i>	Primary and secondary school staff.	Wendy Steer	Wednesday 29 th November 2023	9.00 – 12.00pm
Spring Term 2023					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
SEBDO 4	Working with Children with Social, Emotional and Behavioural Difficulties (including de-escalation) <i>* opportunity to discuss individual cases.</i>	Primary & Secondary School Staff	Rhian Watts & Charlotte Davies	Wednesday 31 st January 2024	9.00am – 12.00
SEBDO 5	Attachment Awareness: Practical guidance on how to support pupils with attachment difficulties.	Primary and secondary school staff.	Laura Shorthouse & Jess O'Callaghan	Wednesday 21 st February 2023 Room 241 Port Talbot Civic	9.00am – 12.00pm
SEBDO 6	Relationship Based Play <i>(Please ensure you have completed Attachment training prior to attending)</i>	Staff working with primary and secondary	Wendy Steer	Friday 8 th March 2024	9.00 – 12.00pm

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		school age children			
Summer Term 2023					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
SEBDO 7	Working with Children with Social, Emotional and Behavioural Difficulties (including de-escalation) <i>* opportunity to discuss individual cases.</i>	Primary & Secondary School Staff	Rhian Watts & Charlotte Davies	Thursday 25 th April 2024	9.00 – 12.00pm
SEBDO 8	Attachment Awareness: Practical guidance on how to support pupils with attachment difficulties. <i>* opportunity to discuss individual cases.</i>	Primary and secondary school staff.	Laura Shorthouse & Jess O'Callaghan (WBS)	Wednesday 15 th May 2024 Port Talbot Civic Room 241	9.00 – 12.00pm
SEBDO 9	Relationship Based Play <i>(Please ensure you have completed Attachment training prior to attending)</i>	Staff working with primary and secondary school age children	Wendy Steer	Friday 7 th June 2024	9.00 – 12pm

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Training available on request- all training (except Forest School level 3) can be delivered on an Inset or over ADDs.			
<p>Trauma Informed Approaches: To develop a wider knowledge of embedding Trauma Informed Approaches in school settings.</p>	<p>All Staff- Whole School Approach</p>	<p>Neil Davies & Wendy Steer (WBS)</p>	<p>Discuss with Cluster Lead to arrange.</p>
<p>Boxall Profile & Nurture: An introduction to Boxall Profile and Nurture (including online version). This will include completing a Boxall profile, we have a case study but it would be more useful to have a pupil from your school in mind when attending so you have a profile to take away.</p> <p>This can be delivered as a bespoke ADDS training session.</p>	<p>Primary and secondary school staff.</p>	<p>Charlotte Davies & Laura Shorthouse (WBS)</p>	<p>Discuss with Cluster Lead</p>
<p>Emotion Coaching: Practical guidance on how to support pupils, particularly at times of heightened emotion, to become more aware of their feelings, manage emotions and to guide and teach them about more effective responses.</p> <p>This can be delivered as a bespoke/whole school ADDS training session.</p>	<p>Primary and secondary school staff.</p>	<p>Jessica O'Callaghan</p>	<p>Discuss with Cluster Lead</p>

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<p>Restorative Approaches: How to use restorative approaches in a school setting to respond to and prevent behaviour.</p> <p>Where possible trauma training should be completed prior to this, this could be delivered as part of a package.</p>	All staff- whole schools training	Andrew John & Gary Chambers	Discuss with Cluster Lead to arrange.
<p>Team Teach</p>	Blended Learning Whole School Training	NPT Team Teach Tutors	Contact Laura Shorthouse (WBS) to arrange.
<p>Youth Mental Health First Aid (YMHFA): Accredited training based on international MHFA guidelines. It will teach you the skills and confidence to spot the signs of mental health issues in young people, assist them and guide them towards the support they need.</p> <p>Topics covered include: Depression, anxiety problems, eating disorders, psychosis, substance use problems, suicidal thoughts and behaviours, non-suicidal self-injury, panic attacks, traumatic events, severe psychotic states, severe effects from alcohol or other drug use & aggressive behaviours.</p>	Blended Learning	Neil Davies & Wendy Steer	Discuss with Cluster Lead to arrange.
<p>Introduction to Outdoor Learning</p>		Charlotte Davies & Andrew John	Discuss with Cluster Lead to arrange.

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<p>This 3-hour training course aims to introduce outdoor training for all staff. Following the retrieval of the basic outdoor kit, we are offering additional training demonstrating how the resources can be utilised and adapted for children and young people of all ages using your own school site.</p>			
<p>Forest School Leader Level 3</p> <p>An 8 day training course, consisting of a nationally recognised qualification through Agored Cymru, for people who wish to become a Forest School Leader within their educational setting and set up Forest School programmes. The training includes both theory and practical sessions.</p> <p>Participants are required to complete a portfolio of work following the training, comprising 5 units relating to Forest School (equating to approx. 110 hours of self-directed study).</p> <p>The training will enable and give you the skills and understanding of:</p> <ul style="list-style-type: none"> • Learning theories, play and development and issues that can impact behaviour. • Understating of how holistic development, self-confidence and emotional literacy are supported by outdoor learning 		<p>Andrew John</p>	<p>Discuss with Cluster Lead to arrange or contact Andrew for more information on the course.</p>

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<ul style="list-style-type: none"> • Understanding of the ecology of a natural learning environment and the sustainable use of natural resources • Ability to assess and evaluate outdoor learning programmes • Ability to teach practical tasks such as using hand tools, tying knots, build shelters and managing a campfire • Ability to produce all the policies, procedures and strategies required for setting up a forest school. <p><i>*A basic first aid qualification is essential before starting this training. *Those who have previously attended this training, need not attend again</i></p>			
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H.I. Team					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
HI01	Signalong Foundation Course <i>Manuals will be provided for each attendee to loan during training.</i> <i>One Manual will be provided for each setting to take back to school.</i>	All staff who work with pupils who need a manual form of communication	Leanne Sandry Alison Davies	September 14 th 2023 January 15 th 2024 May 8 th 2024	9:00-15:00
HI02	Signalong workshops can be done as ADDS sessions if necessary/required. (No certificate)	All staff who work with pupils who need a manual form of communication	Leanne Sandry Alison Davies	Please contact HI Team	
HI03	Introduction to Hearing Loss	All staff working with deaf children	H.I Team	Please contact HI Team	
HI04	Supporting Hearing Loss and Learning in the Early Years	Staff in the Early Years/Pre-school Setting working with deaf children	Claire Folland – Specialist Teacher of the Deaf	Settings to contact HI Team to arrange for bespoke training designed to meet needs of individual pupils. 1 hour.	
HI05	Supporting Hearing Loss and Learning in the Primary School	Staff in the Primary School working with deaf children	Claire Folland and Lisa Wilcox – Specialist	Schools to contact HI Team to arrange for bespoke training	

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			Teachers of the Deaf	designed to meet needs of individual pupils. 1 hour.
HI06	Supporting Hearing Loss and Learning in the Secondary School (This is also available online)	Staff in the Secondary School working with deaf children	Lisa Wilcox – Specialist Teacher of the Deaf	Schools to contact HI Team to arrange for bespoke training designed to meet needs of individual pupils. 1 hour.
HI07	Management of Audiological Equipment	*Staff working with deaf children	Leanne Sandry – Audiological Technician	Schools to contact HI Team to arrange for bespoke training designed to meet needs of individual pupils. 30 mins.

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V.I. Team				
Title/Focus	Target Audience	Led by	Dates	Time
How to teach pupils who are visually impaired to touch type	Teaching Assistants who work with visually impaired pupils	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils	
Throw away the mouse – using shortcut keys to access computers with pupils who are visually impaired.	Teaching Assistants who work with visually impaired pupils who find it difficult to access the mouse.	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils	
Visual Impairment Awareness Training	Staff working now or in the future with a VI learner in any setting	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils. 30 mins – 1 hour. Also available for remote training on request.	
The role of an LSA working with a VI pupil	Teaching Assistants who work with visually impaired pupils	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils. 30 mins – 1 hour. Also available for distance remote on request.	

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Modifying Resources for a VI Pupil <i>This is suitable for own delivery / not recorded however – as speech not necessary.</i>	Teaching Assistants who work with visually impaired pupils	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils. 30 mins – 1 hour.	
Sighted Guide Training	Any staff working with a Visually Impaired pupil/ pupils	Beverly Morgan – Habilitation Specialist Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Schools to contact VI Team to arrange for bespoke training designed to meet needs of individual pupils. 30 mins – 1 hour	
Summer term 2023				
Title/Focus	Target Audience	Led by	Dates	Time
Strategies and Barriers for Inclusion for VI learners in the Early Years Recorded	Staff in any Early Years / Pre School setting	Hannah Player and Jennifer Blackmore - Advisory Teachers for VI	Please contact the VI team.	1 hour

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MSI			
Title/Focus	Target Audience	Led by	
MSI Advice Clinic	All Teachers and Teaching Assistants who work with Pupils who are MSI	Joannah Fox (Advisory Teacher for MSI)	Schools to contact Jo Fox, MSI to arrange for bespoke training designed to meet needs of individual pupils j.fox@npt.gov.uk
Bespoke Training	All Teachers and Teaching Assistants who work with pupils who are MSI	Joannah Fox (Advisory Teacher for MSI)	

Children Looked After – all training on TEAMS					
Autumn Term 2022					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
LAC01	Observing pupils with attachment difficulty – using the observation checklist and creating an action plan	ALNCo and Class teachers	Nicky Sneezum	Thursday 26th October 2023	9.00 – 11.45am

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LAC02	Role and Responsibilities of the Designated Teacher for Children Looked After	All staff	Nicky Sneezum	Thursday 12th October 2023	9.00 – 11.45am
LAC03	Writing Personal Education Plans & attending CLA reviews	ALNCo and class teachers	Nicky Sneezum	Tuesday 17th October 2023	9.00 – 11.45am
Course Ref	Title/Focus	Target Audience	Led by		Time
LAC04	Role and Responsibilities of the Designated Teacher for Children Looked After	All staff	Nicky Sneezum	Thursday 18th January 2024	9.00 – 11.45am
LAC05	Observing pupils with attachment difficulty – using the observation checklist and creating an action plan	ALNCo and class teachers	Nicky Sneezum	Friday 23rd February 2024	9.00 – 11.45am
LAC06	Writing Personal Education Plans & attending CLA reviews	ALNCo and class teachers	Nicky Sneezum	Monday 29th January 2024	9.00- 11.45am

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Education Psychology Service					
Autumn Term 2023-Summer Term 2024					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
	Gender Identity T This course will run each term: Neath Civic Meeting Rooms A/B	All school staff	Katy Edwards	10 th Oct 2023 8 th March 2024 7 th June 2024	9.00-3.00
Additional training or Recorded Training – please contact EPS for further details.					
EPS05	Sociometrics – online or face to face <i>How teachers could look at classroom relationships. At the end of the training staff should be able to create a sociogram and interpret the sociogram so that positive strategies can be created to support the whole class or year group.</i>	ALNCo/Teachers/Teaching Assistants	Lowri Roberts	Please contact EPS	90 mins
EPS06	Digital Stories <i>These are person centred videos of a child that show what a child likes doing from</i>	ALNCo/Teachers/Teaching Assistants	Lowri Roberts	Please contact EPS	

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	<p><i>their perspective and through their lense. They can include videos, photographs, text, voice narrative and music. The Stories can be seen as a way to bring a 'One Page Profile' to life. In NPT, we have started using Digital Stories in child/person centred reviews to highlight a child's strengths, interests, and likes and also during transition meetings so that the adults important to the child gain a shared understanding of their strengths and needs.</i></p>				
EPS07	<p>Brief guide to using Psychological approaches</p> <p>Units:</p> <ol style="list-style-type: none"> 1. <i>Brief Solution Focused Therapy</i> 2. <i>Motivational Interviewing</i> <p><i>30 minute brief introduction to the model. Followed by 30 minutes of examples of how staff can use when working with pupils.</i></p> <p>Recorded</p>	ALNCo/Teachers /Teaching Assistants	Jemma Williams	Uploaded HWB	
EPS08	Engaging pupils – developing attentional skills (EYs/KS1)	Teachers/LSAs in Early Years/Key Stage 1	Claire Prosser	Uploaded HWB	

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	<ul style="list-style-type: none"> • <i>Development of attentional skills from a holistic and psychological perspective.</i> • <i>Exploration of the new context and reasons for loss of attention skills.</i> • <i>Hints, tips and activities for supporting the development of attentional skills.</i> 				
EPS09	<p>Engaging pupils – developing attentional skills (KS2)</p> <ul style="list-style-type: none"> • <i>Development of attentional skills from a holistic and psychological perspective.</i> • <i>Exploration of the new context and reasons for loss of attention skills.</i> • <i>Hints, tips and activities for supporting the development of attentional skills.</i> 	Teachers/LSAs in Key Stage 2	Claire Prosser	Uploaded HWB	

School Based Counsellors – all training on TEAMs. Please contact SBCS.

For any staff who work with children and young people, particularly any who provide group or one to one intervention.

Led by Rachel Kavanagh & Lesley Saunders

Autumn term – Monday

- 18th September online Mindfulness session 10-11am and 3- 4pm

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- 2nd October Working with children experiencing anxiety 9.30 -11.30
- 9th October Growth Mindset 9.30-11.30
- 16th October Active Listening 9.30-11.30
- 16th October Sleep Hygiene 1.30-3pm
- 23rd October Substance Misuse 9.30-11.30

Spring term Monday

- 15th January Working with children experiencing anxiety 9.30 -11.30
- 22nd January Growth Mindset 9.30 – 11.30
- 29th January Active Listening 9.30-11.30 Sleep Hygiene 1.30-3pm

Summer term- Monday

- 8th April Working with children experiencing anxiety 9.30 -11.30
- 15th April Growth Mindset 9.30 -11.30 Mindfulness online session 3-4pm
- 22nd April Active Listening 9.30-11.30 Sleep Hygiene 1.30-3pm

ALNCo Forum					
Course Ref	Title/Focus/Booking link	Target Audience	Led by	Dates	Time
ALNCO01	Autumn Term	ALNCo	Inclusion Service Venue tbc	Thursday 5 th October 2023	9.00 - 3.30

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ALNCO02	Spring Term	ALNCo	Inclusion Service Venue tbc	Thursday 8 th February 2024	9.00 – 3.30
ALNCO03	Summer Term	ALNCo	Inclusion Service Venue tbc	Thursday 20 th June 2024	9.00 – 3.30

New ALNCo Training					
ALNCO04	New ALNCo Training NB. This is a 3 part course	Newly appointed ALNCos	Inclusion Service	DATES TBC	9.00 – 11.45am

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Person Centred Practices (PCP) Training (also booking on request – please contact Catrin Morgan and Deb Peploe for ADD or INSET training)					
Autumn Term 2022					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
PCPO01	Using Person Centred Practice tools and writing one page profiles	Class Teachers / Teaching Assistants	Catrin Morgan TDO SpLD & Helen Richards – Specialist HLTA	Tuesday 19th September 2023	9.00 – 12.00
Spring Term 2023					
PCPO02	Using Person Centred Practice tools and writing one page profiles	Class Teachers / Teaching Assistants	Jess O’Callaghan WBS & Louise Bamsey ASD Specialist TA	Wednesday 24 th January 2024	9.00 – 12.00
Summer Term 2023					
PCPO03	Using Person Centred Practice tools and writing one page profiles	Class Teachers / Teaching Assistants	Catrin Morgan TDO SpLD & Helen Richards Specialist HLTA	Wednesday 24 th April 2024	9.00-12.00

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Outcomes Training (also booking on request - contact Catrin Morgan and Deb Peploe to book ADDS or INSET training)					
Autumn Term 2022					
Course Ref	Title/Focus	Target Audience	Led by	Dates	Time
OUT01	Outcomes Training	All staff	Catrin Morgan TDO SpLD & Helen Richards – Specialist HLTA	Tuesday 26 th September 2022 Port Talbot Civic Room 241	9.00 – 12.00
Spring Term 2023					
OUT02	Outcomes Training	All staff	Jess O’Callaghan WBS & Louise Bamsey ASD Specialist TA	Friday 26 th January 2024	9.00 – 12.00
Summer Term 2023					
OUT03	Outcomes Training	All staff	Catrin Morgan TDO Learning Difficulties & Helen Richards – Specialist HLTA	Friday 26 th April 2024	9.00 – 12.00

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Schools In-Reach Service Training – the following training is available on TEAMS

Please contact:

Lucy Bolton: lucy.bolton2@wales.nhs.uk

Autumn term: 2nd October 2023 Overview of School In-Reach Service/Emotional Health vs Mental Health

Spring term: 26th February 2024 Emotional Regulation Strategies

Summer term: 22nd April – Managing Worries in the Classroom

All training will be 9.30-11.00

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ANNEX A

Online Training

YOU WILL RECEIVE AN EMAIL INVITE to Teams training. If you have registered to attend but have not received an invite please contact the organiser a week before the training is due to take place.

Before the training you will be expected to....

- Check out the course requirements before the training/presentation starts.
- Complete any pre-course activities and test sessions.
- Make sure that you find a quiet, distraction free place to attend the training.
- Check your internet connection is sufficient, ahead of training time. Multiple users may affect the quality of access to the training.
- Know how to use the video & mic setting, raise hand icon on screen toolbar, chat/ Q & A functions.
- If you need help with these please attend our scheduled short pre-training session.
- Please ensure all these are completed well ahead of the scheduled start time. The training will start promptly at the time stated on your invite.
- Please shut down all other programs, including emails, & put away/switch off other devices/phones.

To join the training

- Click the **Join Using Microsoft Teams** in your email invite to enter your virtual classroom.
- Mute your microphone. Turn on your video when joining.
- Select the **Join** button to join the meeting.
- To open the chat side panel, click the **Chat** icon.
- To raise your hand during a lesson, click on the 'hands up' icon on the screen bar.
- When the trainer is ready to hear your question, they will turn on your microphone so you can ask your question or contribute to the conversation.

During the Training

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- It may help to wear headphones so that you can clearly hear the training and discussions.
- Be sure to ask questions if you are not sure on something, even if the trainer has moved on. Wait for a pause in the training, or write it down to ask on the chat function or send through later via email. All learners benefit from questions being asked during a session.
- Have a pen and paper available to make notes during the session.
- Please complete any activities that the trainer asks you to. You'll get more out of the sessions if you are prepared.

After Training

- The session will not be recorded. You will receive an email of the training PowerPoint.
- Complete post-training QR code feedback forms.
- Following the training you will be notified of dates & times of our online support sessions. You can also email us with any questions.

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ANNEX B

Venue Details

Baglan Education & Training Centre (BETC)

Elmwood Road
Baglan, Port Talbot,
SA12 8TF

Neath Civic Centre

Neath
SA11 3QZ

Port Talbot Civic Centre

Port Talbot
SA13 1PJ